



*Fundraising and
Parent Volunteer Handbook*

2021-2022 School Year

Dear DCA Families,

We couldn't be more excited to start a new school year! As we kick off our 25th school year, we hope to provide opportunities for hands on involvement in your child's education, in the school, and in its future growth! In the following pages, you'll find information about our fundraisers and volunteer opportunities.

While many of the events and policies look similar to years past, there are some substantial changes. Please read through this information thoroughly and take note of dates and changes in expectations. If you have any questions, please let me know!

FUNDRAISERS

We will again host two fundraisers this year: a fall raffle and Steak Out in the Spring. I know many of you would like to move to a single fundraiser - and this year, you kind of have that option! You can entirely fulfill your ticket sales requirements with the fall raffle alone!

Even if all tickets are sold early, every family is required to help plan and serve at Steak Out, growing its impact for the school. This year, Steak Out will be held on a Saturday evening so that it doesn't interrupt church attendance. Save the date for March 5th!

VOLUNTEER PROGRAM

Again this year, every family is responsible for completing 10 volunteer hours (15 for scholarship recipients). These are accumulated per family, through May 31, 2021. You are responsible for tracking and reporting your hours to me. For every 10 hours you serve beyond your requirement, you'll earn \$100 toward your enrollment fees for the following school year.

The enclosed parent volunteer form must be returned to the school by August 27. You can send it in your child's folder or scan and email to juliawilliams@dalhartchristian.org

Please contact me if you have any questions or ideas for other ways to contribute to DCA!

Sincerely,

Julia Williams
Public Relations Director
512.576.4133 - cell
juliawilliams@dalhartchristian.org

***Join the conversation in DCA's
private Facebook Group! Search
for DCA Parents and Families.***

2021-2022 FUNDRAISING ACTIVITIES

Fundraisers are such an important activity for our school. The last two years showed us just how much our community shows up for DCA - and how much we cherish having events to share our special school more broadly.

This year, every family is required to raise \$1,500 through the fundraisers and contribute time to plan and put on our main event, Steak Out. If you raise funds beyond this \$1,500 requirement, you'll again be able to earn credits toward your book fees for the next school year! For every \$100 you sell beyond your requirements, you'll earn \$20 toward book fees. Plus, if you choose to sell beyond the requirement, your family will earn 1 non-uniform pass after selling \$100 extra.

Below are more details about our fundraisers this year. Thank you in advance for your work to make our fundraisers a success!

Parent Donation Option

Again this year, every family has the option to make a tax-deductible donation in lieu of selling tickets. If you choose this option, \$1500 is due by September 1st to the school office. This option will excuse you from all required ticket sales, and the donation will be fully tax deductible, as allowed by the IRS.

DCA Fall Raffle - October 1

The raffle this year will look very similar to the one we hosted last year. We will offer prizes that appeal to friends and family who don't live locally, as well as offer an online option for ticket sales. Each family will have their own unique link for online ticket sales so that you get credit for tickets sold online!

Grand Prize: \$10,000 in bank gift cards
2nd Prize: \$500 air travel voucher
3rd Prize: \$25 gas card
Ticket Cost: \$25/ticket, or 5 for \$100
Drawing: October 1st

Families are responsible for selling at least \$1,000 worth of tickets, due September 29. You will be responsible for any unsold tickets, which will count toward your overall fundraising requirements.

Additionally, this year, any amount of tickets you sell beyond your requirement will count toward your Steak Out requirements. For example, if you sell \$1300 worth of raffle tickets, you would only be required to sell \$200 worth of tickets for Steak Out. If you sell \$1500 worth of raffle tickets, you wouldn't be required to sell any Steak Out tickets!

Steak Out - Saturday, March 5

Our annual spring fundraiser is incredibly important financially for DCA and also gives a great

opportunity to showcase our spirit and accomplishments! Last year's Steak Out fundraiser brought \$160,000 for our school - allowing us to invest in our facilities, our teachers, and better equip our classrooms. Your contributions to Steak Out truly make an enormous impact for DCA. Below is a description of how your family is expected to contribute to this year's event.

- Planning & Serving -

Steak Out will be a parent-led fundraiser. **As such, every family is required to serve on one of the following planning committees to help make this event even more impactful!** Keep track of your time spent planning the event - it counts toward your volunteer hours! On the attached form, please rank which committees you're most interested in serving on.

- Class Baskets - Silent Auction - Raffle - Meal - Drive Through - Decor & Set Up - Clean Up

Additionally, it will be mandatory for all families to participate in and serve at the event - which *WILL* count toward your volunteer hour requirements this year. In most cases, you will serve in a capacity related to the committee that you sign up for so that you're well aware of what's happening and what's expected!

Please put Steak Out on your calendar now so that you can schedule other commitments accordingly.

It truly takes all hands on deck to make this a successful and sustainable event. Families are expected to prioritize serving at the event. You will only be excused from this requirement under an approved and extenuating circumstance - and will be given the option to serve in a different capacity before or after the event. Anyone who does not serve at the event will be fined \$100.

- Class Baskets -

Class baskets are an auction favorite and bring great support for the school! As in the past, every family will contribute to each of their student's class baskets. This can be a financial contribution, securing a donation, or providing an item/service. I will start working with the class basket committee early this year so that you could potentially take advantage of Black Friday / after Christmas sales!

- Meal -

To help manage crowd expectations and ensure we have the right amount of food, we will limit ticket sales to 1500 total tickets. They will be \$15 each, and you will only be required to sell \$300 worth (unless your fundraising requirement is already filled from the Fall raffle).

Again this year, every family will be required to contribute food to the meal, either by baking potatoes or baking desserts.

- Raffle -

Since we are lowering the requirements for meal ticket sales, the Steak Out Raffle will be mandatory and will fulfill the remaining portion of your fundraising requirement for the year. Tickets will be \$15 each, or 5 for \$50 - and you'll be required to sell \$200 worth (unless your fundraising requirement is already complete.)

2021-2022 VOLUNTEER OPPORTUNITIES

There are many ways to use your time and talents to enrich DCA and your student's learning environment! All families are required to serve at least 10 volunteer hours, with additional requirements for scholarship families.

Grandparents Day - September 10

This is always one of our favorite events, as students are excited to show off their school to their grandparents! We plan to again invite grandparents to the school for an ice cream social, as well as reach grandparents who live far away. Sign up to help put on this special event!

Pastor Appreciation - October

Our local pastors are an amazing part of the DCA community - and we want to show them how much we appreciate them! Additionally, we'll take this opportunity to appreciate the many people who disciple our students as chapel speakers and worship leaders. Students will make cards, and you'll sign up to make a homemade dessert for the pastor. You'll be responsible for delivering the dessert and card. Earn 1 hour for each person you sign up to serve!

Book Fair - March

We love reading at DCA! The Book Fair is such a great opportunity to make reading even more fun for students. Volunteer to help set up, decorate, work the book fair, and clean up.

Chapel Speaker - On Going

The survey results are in, and we are all unified in our desire to return to in-person chapel! Speakers lead students in a 15-20 minute Bible-based lesson, with application for their daily lives. *Earn 1 hour per Chapel lesson.*

Substitute - On Going

Signing up to join our sub list is one of the best ways to help our school - and to earn volunteer hours! Whether you're stepping into the classroom or helping in the office, our subs are invaluable! *Earn 1 hour per hour served.*

Yearbook - On Going

Get out your camera and help take photos for the yearbook! Or, if you love organizing photos and designing layouts, you can help design the yearbook!

Extra Curricular Events - On Going

Whether it's judging the Speech Meet, working the water station at the track meet, assisting with athletics events, or driving for a field trip - helping at extra curricular events is such an important way to ensure that we are able to offer these options to students. *Earn an hour for every hour served.*

Repairs, Maintenance, Clean Up, Construction, or Handyman Jobs - On Going

We often need help with furniture repairs, maintenance around the school, organizing, or cleaning up the grounds and playground. *Earn an hour for each hour served, while helping keep our school in tip-top shape!*

Other Areas of Expertise - On Going

Whatever your passion and talent - we know it can make a big impact at the school! Music, cooking, painting, building, or something else entirely - please share any ideas you have! God has given you great gifts that can be used to advance DCA! We will also post opportunities in our DCA Parents and Families Facebook Group, as well as our DCA Weekly Update emails.

REPORTING VOLUNTEER HOURS

As you can see, there are many ways to earn your volunteer hours throughout the school year - while also contributing to our school environment and your student's success! We will remind you of these events and volunteer opportunities, provide pertinent information, and coordinate with you as needed.

However - it is your responsibility to track and report your volunteer hours as they are earned throughout the school year. Please submit a log of your hours in a timely manner to juliawilliams@dalhartchristian.org, so that we can easily keep track of your service to DCA! I will log hours after the end of each month.

FACTS App / ParentsWeb

In your FACTS app or ParentsWeb account, there is a place to review your volunteer hours. If you spot a discrepancy, please contact the Public Relations Director as quickly as possible to resolve the issue.

These platforms host so much of our school information - including our Parent Alert Text System. Please sign up, making sure we have a valid cell phone number and email address.

If you need help getting set up or figuring out how to log hours, please contact the school office!

Visit factsmgt.com - and click Parent LogIn to register
District Code: Dal-TX

Fines and Enrollment Credits

Each family is responsible for serving at least 10 volunteer hours, with additional service requirements for scholarship recipients. If you do not fulfill your requirement in full, a \$100 fee will be assessed.

We are also so thankful for those who serve beyond these requirements! We are pleased to offer \$100 off enrollment fees for the following school year for every additional 10 hours served beyond your initial hour requirements.

Thank you for your service and contributions to our school!

2021-2022 PARENT VOLUNTEER PROFILE

Name(s): _____

Please select all that apply:

Volunteer jobs I'd like to help with:

- | | |
|---|--|
| <input type="checkbox"/> Grandparents Day | <input type="checkbox"/> Substitute |
| <input type="checkbox"/> Pies for Pastors | <input type="checkbox"/> Extra Curricular Event Help |
| <input type="checkbox"/> Book Fair | <input type="checkbox"/> Yearbook |
| <input type="checkbox"/> Chapel Speaker | <input type="checkbox"/> Maintenance, Organizing, Etc. |
| | <input type="checkbox"/> Other: |

Skills & Interests:

- | | |
|--|---|
| <input type="checkbox"/> Cleaning / Organizing | <input type="checkbox"/> Reading / Library |
| <input type="checkbox"/> Event Planning | <input type="checkbox"/> Spiritual Life |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Sports |
| <input type="checkbox"/> Cooking / Baking | <input type="checkbox"/> Building / Repairs |
| <input type="checkbox"/> Music / Performance | <input type="checkbox"/> Playground Maintenance |
| <input type="checkbox"/> Crafts / Art | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Classroom Learning | |

Steak Out Committee (please rank 1-7, with 1 being your first choice and 7 being your last choice)

- Class Baskets Silent Auction Raffle Meal
 Drive Through Decor & Set Up Clean Up

Availability: During the School Day Weekday Evenings Weekends

Other Comments:
