



Fundraising and Parent Volunteer Handbook

2020-2021 School Year

Dear DCA Families,

More than ever, DCA is committed to building a school community that glorifies God. We hope to create an environment that empowers each student through strong relationships at school, with parents and family, in churches, and throughout our greater community. Even if those events, opportunities, and relationships look a little different this year.

Because of health concerns, we are restructuring several of our events and have had to eliminate some of our normal volunteer opportunities. In their place, we will find new opportunities to carry out our mission and serve our community. In the pages that follow, you'll find preliminary information about the fundraisers and volunteer opportunities we have planned for the upcoming school year.

FUNDRAISERS

Looking at our financial needs, we will host both a Fall and a Spring fundraiser again this year. At last year's Vision Night, we presented our operating budget, showing that the true cost of instruction is close to \$6,000 per student, depending on enrollment. Our fundraisers help fill this gap, so that we can keep tuition as low as possible and offer scholarships!

With the feedback we have received from parent surveys, we did restructure our raffle - hopefully in a way that makes it easier for you to sell tickets. We are also introducing the choice to opt out of selling tickets through a donation option.

VOLUNTEER PROGRAM

Every family is responsible for completing 10 volunteer hours (15 for scholarship recipients). These are accumulated per family, from August 1, 2020, through July 31, 2021.

The enclosed parent volunteer form must be returned to the school by August 21. You can send it in your child's folder, text a picture to 512.576.4133, or scan and email to julia.andrus@gmail.com.

Please contact me if you have any questions or ideas for other ways to contribute to DCA!

Sincerely,

Julia Williams
Public Relations Director
512.576.4133 - cell
julia.andrus@gmail.com

***Join the conversation in DCA's
private Facebook Group! Search
for DCA Parents and Families.***

2020-2021 FUNDRAISING ACTIVITIES

Parent Donation Option

Our fundraisers are vital to help make up the difference between the true cost of instruction and our tuition rates, which we try to keep as low as possible. By organizing our two big fundraisers, our goal is to help keep DCA affordable for all!

But, we know that participating in these fundraisers isn't always easy or enjoyable. In lieu of selling tickets, we are offering a parent donation option of \$1500, due by August 21. This option will excuse you from all required ticket sales, and the donation will be fully tax deductible, as allowed by the IRS.

DCA Fall Raffle - September 28

With the feedback from parent surveys and following the success of our raffle as part of Steak Out last Spring, we are adjusting our annual Fall raffle for this year. We will offer prizes that appeal to friends and family who don't live locally, as well as offer an online option for ticket sales. The checkout form has a spot for "Student or Family Referral" so that you get credit for tickets sold online!

Grand Prize: \$10,000 bank gift card
2nd Prize: Apple Watch
3rd Prize: \$50 Chik-Fil-A gift card
Ticket Cost: \$25/ticket, or 5 for \$100
Drawing: September 28

Families are responsible for selling \$1,000 worth of tickets, due September 24. You will be responsible for any unsold tickets.

Steak Out - March 28

Our annual spring fundraiser makes such a huge impact for our school and gives a great opportunity to showcase our spirit and accomplishments! At this time, we pray and plan to host an in-person event again. We hope to share with our community what makes our school so special, while raising funds through a delicious meal and auction full of unique items and experiences. Families will be required to sell tickets for the event.

Additionally, if we are able to host the event, it will be mandatory for all families to participate during the event. Each grade will be assigned a portion of the meal, as well as serving duties prior to, during, or after the event. This will not count toward your volunteer hours.

If you are unable to fulfill your duty, please find someone to cover your responsibilities. A fee of \$100 will be assessed to any family who does not take care of their portion.

The Public Relations Director will share more about this year's event and how you will be asked to participate as the event gets closer.

2020-2021 VOLUNTEER OPPORTUNITIES

There are many ways to use your time and talents to enrich DCA and your student's learning environment! All families are required to serve at least 10 volunteer hours, with additional requirements for scholarship families.

Grandparents Day - September

This is always one of our favorite events, as students are excited to show off their school to their grandparents! Due to health concerns, we will host a reimagined version of this event. *Please watch the DCA Parents and Families Facebook page for ways to help!*

Pies for Pastors - October

Our local pastors are an amazing part of the DCA community - and we want to show them how much we appreciate them! Sign up to bake and deliver pies to our pastors and ministry teams around town. *Earn an hour per pie.*

Steak Out Committee - Spring Semester

Our annual spring fundraiser provides so many opportunities to get involved! All families are required to attend and serve at the event, which does not count toward your volunteer hour total. You can join the committee for volunteer hours and help plan another successful Steak Out Dinner and Auction! *Committee members will earn an hour for each hour served - most likely, all required hours.*

Book Fair - March 8-12

We love reading at DCA! The Book Fair is such a great opportunity to make reading even more fun for students. Volunteer to help set up, decorate, work the book fair, and clean up.

Chapel Speaker - On Going

We are excited to utilize Zoom so that we can continue to provide a Chapel time for our students! Speakers lead students in a 15-20 minute Bible-based lesson, with application for their daily lives. Sessions can be live or pre-recorded. *Earn 1 hour per Chapel lesson.*

Substitute - On Going

Signing up to join our sub list is one of the best ways to help our school - and to earn volunteer hours! Whether you're stepping into the classroom or helping in the office, our subs are invaluable! *Earn 1 hour per hour served.*

Yearbook - On Going

Get out your camera and help take photos for the yearbook! Or, if you love organizing photos and designing layouts, you can help design the yearbook!

Extra Curricular Events Help - On Going

Whether it's judging the Speech Meet, working the water station at the track meet, assisting with athletics events, or driving for a field trip - helping at extra curricular events is such an important way to ensure that we are able to offer these options to students. *Earn an hour for every hour served.*

Repairs, Maintenance, Clean Up, Construction, or Handyman Jobs - On Going

We often need help with furniture repairs, maintenance around the school, organizing, or cleaning up the grounds and playground. *Earn an hour for each hour served, while helping keep our school in tip-top shape!*

Other Areas of Expertise - On Going

Whatever your passion and talent - we know it can make a big impact at the school! Music, cooking, painting, building, or something else entirely - please share any ideas you have! God has given you great gifts that can be used to advance DCA! We will also post opportunities in our DCA Parents and Families Facebook Group.

REPORTING VOLUNTEER HOURS

As you can see, there are many ways to earn your volunteer hours throughout the school year - while also contributing to our school environment and your student's success! We will remind you of these events and volunteer opportunities, provide pertinent information, and coordinate with you as needed.

However - it is your responsibility to track and report your volunteer hours as they are earned throughout the school year. All official events will have a sign in sheet and volunteer hours will be verified.

Additionally, you can email or text your volunteer hours to the Public Relations Director. Please send these in a timely manner so that we can easily keep track of your service to DCA! The Public Relations Director will log hours at the end of each month.

FACTS App / ParentsWeb

In your FACTS app or ParentsWeb account, there is a place to review your volunteer hours. If you spot a discrepancy, please contact the Public Relations Director as quickly as possible to resolve the issue.

These platforms host so much of our school information - including our Parent Alert Text System. Please sign up, making sure we have a valid cell phone number and email address.

If you need help getting set up or figuring out how to log hours, please contact the school office!

Visit factsmtg.com - and click Parent LogIn to register
District Code: Dal-TX

Fines and Enrollment Credits

Each family is responsible for serving at least 5 volunteer hours, with additional service requirements for scholarship recipients. If you do not fulfill your requirement in full, a \$100 fee will be assessed.

Additionally, if you commit to serving in a specific capacity or time slot, it is your responsibility to find a sub if you are unable to fulfill your commitment. Our new DCA Parents and Families group will be a great resource for connecting with other parents and volunteers. Please notify us within 24 hours if you cannot make your commitment. Every no-show will be assigned a \$10 fee.

We are also so thankful for those who serve beyond these requirements! We are pleased to offer \$100 off enrollment fees for the following school year for every additional 10 hours served beyond your initial hour requirements.

Thank you for your service and contributions to our school!

2020-2021 PARENT VOLUNTEER PROFILE

Name(s): _____

Please select your preferred primary method of communication:

Facebook Group

Text

E-Mail: _____

Please select all that apply:

Volunteer jobs I'd like to help with:

___ Grandparents Day

___ Substitute

___ Pies for Pastors

___ Extra Curricular Event Help

___ Steak Out Committee

___ Yearbook

___ Book Fair

___ Maintenance, Organizing, Etc.

___ Chapel Speaker

___ Other:

Skills & Interests:

___ Cleaning / Organizing

___ Reading / Library

___ Event Planning

___ Spiritual Life

___ Fundraising

___ Sports

___ Cooking / Baking

___ Building / Repairs

___ Music / Performance

___ Playground Maintenance

___ Crafts / Art

___ Other:

___ Classroom Learning

Availability: ___ During the School Day

___ Weekday Evenings

___ Weekends

Other Comments:
